

TERMS OF REFERENCE

Committee:	Negotiations Committee
Reports to:	NBMS Board of Directors
Purpose:	The purpose of the Negotiations Committee is to negotiate on behalf of all members of the New Brunswick Medical Society as the formal bargaining agent for the profession. The Committee will develop negotiations strategies, priorities and approaches to achieve both member and organizational economic goals. The purpose is executed under the framework of the NBMS Bylaws, the <i>Medical Services Payments Act</i>, S.N.B. 1973, c.M-7 and the <i>Medical Act</i>, S.N.B. 1981, c. 87.
Responsibilities:	<u>In performing Negotiations functions, the Committee shall:</u> • Lead negotiations of the <i>Physician Services Agreement</i> (PSA), as well as all ongoing negotiations which may arise outside of the PSA process. • Provide analysis and recommendations to the Board on various negotiation priorities which may arise for the NBMS. • Negotiate the PSA, Medicare payment rates and other associated matters with insured services within the Province of New Brunswick. • Recommend up to five (5) members of the Negotiations Committee to formally represent the NBMS in PSA negotiations. • Consult with NBMS Board and Committees, section representatives and the membership at large to develop negotiating priorities. • Collect, analyze, and synthesize relevant information, data and insights to inform negotiation proposals, decisions and positions. • Report to the Board on progress in all negotiations and seek direction on negotiations strategy, as necessary. • Recommend tentative negotiated agreements to the Board and to NBMS membership for review, consideration, and ratification, where applicable.
Membership, Chair, Term & Quorum:	The Committee will consist of a minimum of six (6) and no more than eight (8) members of the NBMS, including the Chair. The Chair only votes in the event of a tie. The NBMS CEO will be an ex-officio, non-voting member of the Committee.

A minimum of one (1) member of the Board will serve on the Committee.

The Committee will be chaired by a member of the Board.

In the event the Chair is unable to attend, another member of the Committee will be asked to chair the meeting.

The Chair and Committee members serve a three-year term, renewable once.

The Committee will meet at least quarterly and report regularly to the Board with respect to its activities.

Quorum is the majority of voting members of the Committee.

**Approved by the NBMS
Board of Directors:**

September 24, 2026