

# TERMS OF REFERENCE

<b>Committee:</b>	Negotiations Committee
<b>Reports to:</b>	NBMS Board of Directors
<b>Purpose:</b>	<p>The purpose of the Negotiations Committee is to negotiate on behalf of all members of the New Brunswick Medical Society as the formal bargaining agent for the profession. The Committee will develop negotiations strategies, priorities and approaches to achieve the organization’s economic and related goals in the best interests of all members.</p> <p>The purpose is executed under the framework of the NBMS Bylaws, the <i>Medical Services Payments Act</i>, S.N.B. 1973, c.M-7 and the <i>Medical Act</i>, S.N.B. 1981, c. 87.</p>
<b>Responsibilities:</b>	<p><u>In performing Negotiations functions the Committee shall:</u></p> <ul style="list-style-type: none"> <li>• Negotiate the Physician Services Master Agreement, Medicare payment rates and other associated matters with the Province of New Brunswick.</li> <li>• Negotiate in accordance with the timelines and requirements specific to its legislative mandate.</li> <li>• Develop negotiating positions to be pursued by the Committee through a consultation process which includes meetings with applicable NBMS Committees and outreach to section representatives and the membership at large.</li> <li>• Collect, analyze and synthesize relevant information, data and insights to inform negotiation proposals, decisions and positions.</li> <li>• Report to the Board on progress in negotiations and seek direction on negotiations strategy, as necessary.</li> <li>• Determine the schedule, timing and frequency of meetings during the negotiating process.</li> </ul> <p>Once a tentative negotiated agreement has been approved by the Board, the Committee shall provide a full report to the NBMS membership on the results of the negotiations process and any recommendations of the Committee.</p>
<b>Membership, Chair, Term &amp; Quorum:</b>	<p>The Committee will consist of five (5) members of the NBMS, including the Chair.</p> <p>The Chair only votes in the event of a tie.</p> <p>The NBMS CEO will be an ex-officio, non-voting member of the Committee.</p>

In the event the Chair is unable to attend, another member of the Committee will be asked to chair the meeting.

The Chair and Committee members serve terms at the discretion of the Board.

Quorum is the majority of voting members of the Committee.

**Approved by the NBMS  
Board of Directors:**

March 22, 2024

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